

FEES AND CHARGES

BUSINESS AVIATION

2024-2025



ANNECY MONT-BLANC
AIRPORT
HAUTE-SAVOIE

POWERED BY



CONTENT

CONTACTS 03

GENERAL CONDITIONS 04

Rates	04
Invoicing	04
Payment conditions	05
Procedure in the event of late payment or non-payment	06
Original version, applicable law and settlement of disputes	07
Application of VAT	07

CANCELLATION POLICY 08

AIRPORT FEES 09

Preamble	09
Definitions	10
Landing charge	10
Parking charge	11
Lighting charge	11
Passenger service charge	12
Fuel delivery charge	13

HANDLING RATES 13

Preamble	13
Definitions of operations	14
Aircrafts handling rates	14
Helicopters handling rates	15
Services included in the handling rate	15
Additional options	16
Push	16
De-icing	16
Ramp equipment and services	16
Opening hours extensions	16
Services	17



CONTACTS

Operations

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Handling requests

✉ MyHandling : <https://cy.myhandlingsoftware.com>

Accounting department

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GENERAL CONDITIONS

The present general terms and conditions apply to services provided by SEAAM according to article L.6325-1 and seq. of the Transports Code.

RATES

Tariffs are expressed in Euros (€) and excluded VAT. Tariffs are revisable and their modification is subject to publication.

INVOICING

Invoices are issued according to information provided by the client (I.D., billing address, VAT number, registration, etc.). The client is required to inform SEAAM of any modifications.
Invoices are issued in Euros (€).

PAYMENT CONDITIONS

Payment is considered as complete when the funds have been received in the SEAAM accounts. Invoices shall be paid in Euros (€) (no discount will be given for advance payment nor for security deposit).

Immediate payment

Invoices are payable to SEAAM by cash or credit card (VISA, Mastercard, AMEX) prior to take-off by the aircraft operator or the owner that has no special agreement with the SEAAM.

In the event of non-payment, the invoice will be sent to the user at the end of the current month with a surcharge of €54 corresponding to invoicing charges.

Payment on a credit basis

Users and airlines, which present the necessary guarantees, may be allowed by SEAAM, under express written authorization, to pay invoices on a credit basis, within 15 days after the issue date.

In case of late payment, the customer account will be cancelled and all future invoices will be subject to immediate payment by cash or credit card before each departure flight.

Users permitted to pay on a credit basis may settle by:

Bank transfer

- To : SEAAM
- Bank : BNP Paribas
- Address : Centre d'affaires La Défense Entreprises
5 bis, place de la Défense
92974 Paris La Défense Cedex - France
- IBAN : FR76 3000 4013 2800 0139 4550 104
- BIC : BNPAFRPPXXX

For funds transfers from abroad, bank charges are at the expense of the issuing party.

Cheques

- Made payable to : SEAAM
Aéroport Annecy Mont Blanc
8 route de Cote de Merle - 74 370 Epagny Metz Tassy

In order to facilitate the processing of payments, the user should provide the reference number stated on the invoices (client and invoice numbers) corresponding to each payment.

PROCEDURE IN THE EVENT OF LATE PAYMENT OR NON-PAYMENT

Late payment

Any invoice issued by SEAAM which remains unpaid at the due date shall generate an automatic reminder letter. In the event of late payment, any guarantees provided may be used to settle the outstanding debt. The user will be formally notified by recorded delivery letter if such action is being taken by the SEAAM.

Penalties for late payment

All sums due which are not paid on the due date shall bear interest from day to day at the rate of three times the French legal interest rate currently in force, from the date when such sums were due until the date of payment (both dates inclusives).

Disputes and recovery fees

In the event that a second reminder letter should remain unanswered after 15 days, the file will be transferred to the SEAAM's litigation department, which will enter into any necessary legal procedures in order to recover the outstanding debts.

A single payment to cover the recovery costs will be due in the event of late payment and is fixed at **€40** per invoice (Decree n° 2012-1115, 2nd October 2012) If the recovery amounts actually incurred should prove to be higher, an additional indemnity may be claimed.

Detention of aircraft

An unpaid invoice can entail the application of particular measures, and in particular the provisional seizure of the aircraft under the conditions envisaged with the article L6123-2 of the Transport code.

Claims and queries

Claims are not payment suspensive. Queries are admissible during a period of one year from the issuing date of the invoice. They must be sent in written form to the accounting department at the following address:

SEAAM - Aéroport Annecy Mont Blanc
8, route de Cote Merle
74 370 EPAGNY METZ TESSY - France

or by email at: ***fbo-accounts@annecy-airport.com***

All complaints must specify:

- the number of the concerned invoice;
- the date and number of the concerned flight;
- the claimed service.

ORIGINAL VERSION, APPLICABLE LAW AND SETTLEMENT OF DISPUTES

The current document is subject to French law. Any disputes arising out of or relating to this document shall be subject to the exclusive jurisdiction of French Courts.

In the event of controversial interpretation of any of the above articles in English language, the original French version will be considered as the only official text.

APPLICATION OF VAT

All tariffs mentionned in the present document exclude VAT. VAT will be invoiced at the current, applicable rate. Exemptions from VAT are applicable according to:

- **Article 262, II-4 of the French General Tax Code (Code Général des Impôts)**

« II. Are VAT excluded:

4. all operations concerning delivery, transformation, repair, maintenance, chartering and renting of aircraft used by a company, which can certify that flights to and from foreign destinations, outside Metropolitan France, represent at least 80% of its activity.»

- **The points e), f) and g) of the article 148 of the European Directive 2006/112 CE of 28/11/2006**

Member States shall exempt the following transactions:

(e) the supply of goods for the fuelling and provisioning of aircraft used by airlines operating for reward chiefly on international routes;

(f) the supply, modification, repair, maintenance, chartering and hiring of the aircraft referred to in point (e), and the supply, hiring, repair and maintenance of equipment incorporated or used therein;

(g) the supply of services, other than those referred to in point (f), to meet the direct needs of the aircraft referred to in point (e) or of their cargoes.

- **Articles 259-A and 259-1° of the French Tax Code (FTC)** set the VAT rules applicable to ancillary services, making a distinction between ancillary services which are physically performed or effectively take place in France or abroad and other ancillary services which are not subject to French VAT based on the general principle of taxation at the customer's place of establishment.

All other services not mentioned above are subject to the current VAT rate.

The different services concerned by the exemption are clearly identified by articles 73D and E of Annex III of the French General Tax Code.



FACILITATION PERIOD

From the 14th of December 2024 to 6th of April 2025

FACILITATED DAYS:

Saturdays :

- from 14th December 2024 to 5th April 2025

Sundays :

- from 15th December 2024 to 6th April 2025

Thursdays :

- 26th December 2024
- 2nd January 2025

Fridays :

- 27th December 2024
- 3rd January 2025
- 14th, 21th and 28th February 2025
- 7th March 2025



CANCELLATION POLICY

Applicable during all facilitation period

Cancellation with **between 24 and 48 hours'** notice (unless cancellation is due to weather conditions or ATC slot)



50% of the Full/Full handling rate, surcharges included, will be invoiced

Cancellation without notice or with **less than 24 hours'** notice (unless cancellation is due to weather conditions or ATC slot)



100% of the Full/Full handling rate, surcharges included, will be invoiced

Parking reservations including a Friday and/or Saturday and/or Sunday night cancelled **less than 7 days** before arrival



100% of the weekend* parking rate will be invoiced (*from Friday 21.00 to Monday 08.00 local time)

Annual conditions

Cancellation of flight requiring an extension of opening hours **less than 48 hours** before arrival



100% of the planned extension rate will be invoiced (in addition to different cancellation fees as mentioned above)



AIRPORT FEES

Applicable from 1st December 2024

PREAMBLE

The below mentioned airport charges are specific to business aviation activity.

The full, original document is available on the airport website : www.annecy-airport.com

If at any time any part of these tariff regulations (including any one or more of the articles of this document) is held to be or becomes void or otherwise unenforceable for any reason under any applicable law, the same shall be deemed omitted from these tariff regulations and the validity and/or enforceability of the remaining provisions of these tariff regulations shall, as far as is possible, not in any way be affected or impaired as a result of that omission. In such events the SEAAM will not be held responsible.

These tariff regulations can be at any time revised by the SEAAM to take into account any arising changes in applicable laws, rules or regulations.

The fees and charges mentioned in this document may be revised in accordance with the French Transports Code.

DEFINITIONS

Departing passenger :

any passenger of at least two years of age departing on a flight from Annecy airport.

Schengen traffic :

any passenger departing on a flight to a final destination within the Schengen area.

International traffic :

any passenger departing on a flight to a final destination outside the Schengen area.

National traffic :

any passenger departing on a flight to a final destination in France (French overseas territories included).

MTOW :

Maximum Take Of Weight must be expressed in metric ton and rounded up to the next unit. Documents giving proof of the MTOW must be provided to the carrier by the aircraft owner.

LANDING CHARGE

The landing charge is levied for all aircraft landing at Annecy Airport and is payable to the SEAAM.

The landing charges are calculated on the MTOW of the aircraft as stated in the Airworthiness Certificate, the Aircraft Flight Manual or in any other equivalent official document (e.g. Veritas data base).

No surcharge will be applied in relation to the aircraft's noise group.

MTOW		FEE
1 - 2 tons		€11.16
3 tons		€21.21
4 tons		€33.49
5 tons		€53.58
6 tons		€74.23
7-18 tons	fix	€90.97
	+ per ton > 7	+ €10.05
19-25 tons	fix	€211.52
	+ per ton > 19	+ €11.72
26-31 tons	fix	€293.56
	+ per ton > 26	+ €12.84
>32 tons	fix	€370.57
	+ per ton > 32	+ €13.95

Special conditions

Are exempted from the payment of landing charge:

- Aircrafts used by person who's duties figured on the list established by the Ministry charged of civil aviation
- State aircrafts used on a technical mission ordered by the Ministry in charge of civil aviation
- Aircrafts belonging to carriage company or air work only for test flights
- Aircraft being forced to return to the airport due to a technical incident or unfavorable atmospheric conditions on arrival or departure

LIGHTING CHARGE

Lighting charge is due by all aircrafts landing or taking off from the airport when the lighting is on, in case of bad visibility, on captain's request or if ordered by the civil aviation authority for safety reasons.

- **€48** - per movement

Special conditions

Are exempted from the payment of lighting charge:

- Aircrafts used by person who's duties figured on the list established by the Ministry charged of civil aviation
- State aircrafts used on a technical mission ordered by the Ministry in charge of civil aviation.

PARKING CHARGE

Parking charge is due by all aircrafts parked at the airport, excepted special cases listed below. Parking charge is calculated per metric ton and per hour, based on the MTOW on the aircraft certificate. Every hour commenced must be paid.

- MTOW < 4 tons: **€0.54** per ton (MTOW) and per hour
- MTOW ≥ 4 tons : **€0.73** per ton (MTOW) and per hour

A **50%** discount on the total parking amount will be proposed for any stay longer than 5 days (120 hours).

Special conditions

Are exempted from the payment of parking charge:

- Aircrafts used by person who's duties figured on the list established by the Ministry charged of civil aviation
- State aircrafts used on a technical mission ordered by the Ministry in charge of civil aviation

PASSENGER CHARGE

Passengers charge is due for each departing passenger on commercial flight and on each departing passenger of a private flight with an MTOW more than 3 tons

FLIGHT DESTINATION	BASE	RATES
National, Schengen, international flight	Per departing passenger	€18.98

Special conditions

Exemption of the passenger service charge:

- passengers on a direct transit flight;
- infants under the age of two;
- inflight staff;
- passengers from an aircraft forced to return to the airport due to technical problems or adverse weather conditions.

PERSON WITH REDUCED MOBILITY CHARGE

The charge for passengers with reduced mobility complies with the European Parliament and Council regulation n°1107/2006 which came into force on the 1st July 2008. It funds assistance to a person with reduced mobility at the airport.

The charge for passengers with reduced mobility is due for each departing passenger on commercial flights and on each departing passenger of a private aircraft with an MTOW more than 3 tons, whatever they have been assisted or not.

- **€1,12** per departing passenger

FUEL DELIVERY CHARGE

A charge is due for fuel delivery, based on the number of liters delivered.

- Jet A1 **€0.112** per liter
- Avgas 100 **€0.112** per liter



HANDLING RATES

Applicable from 1st December 2024 to 30th November 2025

PREAMBLE

All handling requests will be invoiced at the below rates.

Handling is mandatory for all aircraft – private or commercial – with a MTOW greater than 3 tons.

On Saturdays from 14th December 2024 to 5th April 2025 handling is mandatory for all aircrafts whatever the MTOW is.

Handling is mandatory for all helicopters with passengers.

Ground handling services are provided in accordance with the terms and provisions of the IATA Ground Handling Agreement (GHA) 2018, subject to the following conditions:

- Articles 7.1, 7.2 and 7.3 of the Main Agreement are excluded. The SEAAM payment terms apply in all circumstances.
- Articles 11.1 to 11.10 of the Main Agreement are not applicable.
- Notwithstanding Article 3.1 of the Main Agreement, SEAAM has the right to delegate any of the agreed services to subcontractors without the carrier's prior written consent.
- The limit of liability referred to in article 8.5(a) of the Main Agreement is USD 500 000.

DEFINITIONS

- Ferry / ferry** : no passenger on arrival and on departure.
- Ferry / full or Full / ferry** : passengers on arrival or on departure.
- Full / full** : passengers on arrival and on departure.
- Flight without prior notice** : flight operated without prior notice made through MyHandling software.

SURCHARGES AND SPECIAL CONDITIONS

FOR AIRCRAFTS	<p>A 50% surcharge will be applied to the relevant handling rate with a minimum handling rate of 600€ per turnaround on arrivals operated on facilitated* Saturdays during holidays (French calendar) , and Thursdays the 26th of December 2024 and the 2nd of January 2025</p> <p>A 50% surcharge will be applied to the relevant handling rate on flights operated during EBACE 2025.</p> <p>A 50% surcharge will be applied on AFIS on every flight operated between 21:00 and 6:00 (local time).</p> <p>A 50% surcharge will be applied on the relevant handling rate on every Sunday and holiday (French calendar).</p> <p>A 50% surcharge will be applied to the relevant handling rates on arrivals operated on facilitated Fridays*</p>
FOR HELICOPTERS	<p>A 50% surcharge will be applied to the relevant handling rate on all facilitated days.*</p>

*page 8 on facilitation period.

AIRCRAFTS HANDLING RATES

CAT	MTOW	FERRY/FERRY	FERRY/FULL OF FULL/FERRY	FULL/FULL
1	Less than 3 tons	€130	€207	€259
2	From 3 to less than 6 tons	€148	€238	€296
3	From 6 to less than 10 tons	€327	€524	€654
4	From 10 to less than 18 tons	€543	€869	€1.086
5	From 18 to less than 34 tons	€895	€1.433	€1.791
6	From 34 to less than 45 tons	€1.638	€2.621	€3.276
7	45 tons and more	€1.976	€3.162	€3.953

HELICOPTERS HANDLING RATES

CAT	MTOW	FERRY/FERRY	FERRY/FULL OR FULL/FERRY	FULL/FULL
H0	Helicopters < 3 tons	€86	€136	€169
H1	Helicopters > 3 tons	€145	€231	€289

SERVICES INCLUDED IN THE HANDLING RATES

SERVICES	FERRY/FERRY	FULL/FULL OR FERRY/FULL OR FULL/FERRY
Marshalling (except push)	X	X
Wheel-chocks positioning and removal	X	X
Passengers boarding and/or disembarking	X	
Baggage handling (for passengers and crew)	X	X
Administrative support (immigration, customs...)	X	X
Liaison with ATC	X	X
Crew assistance	X	X
Fuel Delivery	X	X

ADDITIONAL OPTIONS

Push

CAT	MTOW	RATE
1	Less than 10 tons	€123
2	From 10 to less than 17 tons	€247
3	More than 17 tons	€432

De-icing

C A T	WINGSPAN	AIRCRAFT TYPE	DE-ICING	
			PART	FULL
1	13m or less	BE58 / C510 / E50P / FA10 / PAY1-2 / TBM7 - 8 - 9 / SR22 / EA50	€971	€1.096
2	From 13,1m to 15m	BE40 / C501 / C525 / H25A / LJ35 - 40 - 45 - 60 / P180 / PAY3 / PRM1 / DA42 / P46T	€1.278	€1.703
3	From 15,1m to 19m	B190 / B350 / BE20 - 30 / C25A / C25B / C25C / C550 / C551 / C560 / C56X / C650 / E55P / FA20 - 50 / G150 / GALX / H25B / H25C / PC12 / BE9L	€1.748	€2.249
4	From 19,1m to 24m	B736 / C680 / CL30 - 60 - 850 / CRJ2 / D328 / E135 - 145 / F2TH / F900 / GLF3 / G250 / C750	€1.885	€2.383
5	From 24,1m to 38m	A318 - 319 - 320 / B732 - 733 - 735 - 737 - 738 / F100 / FAX7 / FAX8 / GL5T / GL6T / GLEX / GLF4 - 5 - 6	€2.166	€2.725

RAMP EQUIPMENT AND SERVICES

GPU - start up only	€71
GPU - up to 60min GPU - additional 15 min	€203 / hour €44/ 15 min
Portable water	€80
Toilet service	€222
Clean up of hydrocarbon spills	€259
Fuel delivery* <i>(*Flight without handling. Fuel delivery is included for flights requesting handling.)</i>	€21 during opening hours €67 outside opening hours

OPENING HOURS EXTENSIONS

Airport terminal

AIRPORT TERMINAL	RATE
Extension of airport opening hours between 6:00 and 8:00 or between 19:00 and 21:00 (local time)	€334
Airport reopening between 21:00 and 06:00 (local time)	€716

Extension hours start as soon as the airport terminal is closed. Every hour commenced must be paid.

ATC

ATC	RATE
AFIS	€408 / 2h €175 / additional hour

OTHER SERVICES

Catering

Catering order	15% administration fees
Catering delivery from collaborators	15% administration fees
Catering delivery (apart from partners)	€100
Coffee / hot water	€26 / box
Ice cubes	€12 / bag
Food storage	€17 / bag / day
Unsorted bins	€11
Newspaper	On quotation

Cleaning

Dish washing service	€68
1/2 dish washing service	€32
Dish washing service - handwashing	€97
1/2 dish washing service - handwashing	€49
Cabin cleaning (hoovering, counter and table-top wiped down) < 20 seats	€123
Cabin cleaning (hoovering, counter and table-top wiped) > 20 seats	€247
Laundry per operation	€136

Reservations

Hotel reservation and associated admin	€58
Car rental reservation and associated admin	€58
Transport reservation and associated admin	15% administration fees
Taxi reservation	15% administration fees

Other

Other request	15% administration fees
Ramp access	€186
Bus access on tarmac	€556
Official flight ramp access (6 cars max)	€1.111
Lounge privatization	€171 / hour
Airport privatization	On quotation
Dedicated agent	€186
Flight supervision / hour / agent	€186 / hour / agent
Billing fees	€54
Application fee <small>(from 14th December 2024 to 5th April 2025)</small>	€32 / handling request



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